



### **Director of Learning Services/Learning Specialist**

Gulf Stream School (GSS), a PK4 to Grade 8 school of 275 students in Gulf Stream, Florida, is seeking a full-time Director of Learning Services for 2026-27. The Director will manage an office of two learning specialists, sharing a caseload of +/- 40 students in grades K through 8. The Director will oversee the office of learning services and provide direct intervention in both individual and small group settings. Compensation is competitive and commensurate with experience. Interested candidates should contact Cathy Abrams, Assistant Head, [cabrams@gulfstreamschool.org](mailto:cabrams@gulfstreamschool.org).

#### **Job Description**

- Manage and lead a 2-person learning services team; oversee and direct members of the learning services team.
- Advocate for children and families. Set the tone and provide an example for how teachers should view accommodations and provide them to students.
- Provide assistance directly to individual students and to small groups. Direct and track staff as they perform one-on-one and small-group instruction.
- Partner proactively with faculty and administration to support students with different learning styles, and with teachers in their efforts to advance students with different learning needs.
- Observe and evaluate individual students displaying academic or behavioral difficulties and assess their learning strengths and challenges.

- Develop student accommodation/learning plans with long-term goals and specific objectives.
- Ensure teachers are informed and are providing accommodations as described.
- Help facilitate vision, hearing, and other screenings.
- As needed, provide written or verbal student-progress reports to the school and parents with assessment results and recommendations of diagnostic testing and remedial programs for learning-related issues.
- Maintain confidential student records and keep accurate documentation of sessions, meetings, and assessments.
- Initiate and schedule parent conferences as needed.
- Recommend in-school and community resources for identified students.
- Work closely with the School Counselor and outside professionals to support students.
- Work with admissions team, as needed, to evaluate candidates and their applications
- Coordinate and facilitate communication between students, family, school, and other involved professionals.
- Secure standardized testing accommodations for qualifying students.
- Network with learning specialists at other independent schools.
- Pursue professional development opportunities.
- Attend conferences and professional meetings in order to remain current with industry trends.
- Participate in committee, department, and staff meetings as well as school-sponsored events that would benefit from your area of expertise.
- Be involved in the school community at large.
- Assume responsibility for other projects as assigned by the Head of School.

Qualified candidates should have:

- Bachelor's degree in Special Education with a credential in Reading or in a related field; graduate degree preferred.
- Training in a multi-sensory method such as Orton-Gillingham, Wilson, Lindamood Bell, etc.
- In-depth knowledge of teaching, evaluating, and improving reading; 2-3 years of experience working with children who have language-based disabilities (reading/writing/language).
- Several years of successful classroom teaching experience.

- Knowledge of learning disabilities, psycho-educational tests, reports, current trends in brain-based research, and assistive technology.
- Knowledge of administering and interpreting assessments and test results, academic achievement, and diagnostic testing.
- Proven success as a leader in program and faculty development.
- Full understanding of differentiated instructional strategies across the curriculum.
- Outstanding interpersonal and organizational skills.
- Exceptional written and oral communication skills.
- Strong networking skills to ensure access to resources in the broader community.
- Detail-oriented and resourceful.
- Tactful and discreet.
- Technologically savvy.
- High-energy and enthusiastic about working in an academic atmosphere.

*We are an equal opportunity employer and do not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, sexual orientation, gender expression, national origin, disability or handicap, or veteran status.*

